Ceiba Foundation for Tropical Conservation
Seeds of Sustainability Fund
Grant Application Form - 2024

Application deadline April 15, 2024

Proposals must be submitted online at
https://ceiba.org/conservation/partners/application/

Proposals by mail or email are not accepted.

Project Summary

Title of Project

Please provide a brief title of your project (max ~10 words)

Project Summary

Write a short but compelling narrative sharing the story of what your project is, and why it should be funded (Max. 2000 characters)

Project Start and End Dates

Indicate which of our Conservation Priorities your project aligns with.

Select up to three.

- ☐ Habitat and Species Protection
- ☐ Restoration, Corridors and Connectivity
- ☐ Improvements to Agriculture
- ☐ Environmental Entrepreneurships
- ☐ Environmental Education or Technical Training

Is scientific research the primary purpose of this project?

Note: Research projects are eligible for SoS funding, however the investigator must demonstrate how the research connects to our Conservation Priorities.

- ☐ Yes
- ☐ No

Applicant Information

Applicant Type

Please select the type of applicant you represent from the drop down list.

SoS Grant Application Form - 2024

Project Contact Person

Please enter the name of the main person responsible for submitting, communicating about, and reporting on this grant. For individual applicants, this is your name.

Contact Person Email

Are you the project leader?

- ☐ Yes
- ☐ No

Project Leader Date of Birth

Please enter the date of birth of the project leader, or contact person if they are the same.

Name of Organization, Association, or School/University

Note: if applying as an organization, you will be asked to submit documentation.

Organization or Project Website

If the project or entity applying for this grant has a website, please enter the URL here.

Address of organization or individual where funds will be received

Please enter the address corresponding to the entity (organization, school, association, individual, etc) that will be receiving this grant.

Total Annual Budget (for organizations only)

Select the total annual budget range from the drop-down list. Note you may be asked to supply a financial report if your proposal is selected for funding.

Project Proposal

Project Background

Please provide a brief overview of what this project is about: What is the purpose? How did it got started? What needs to be done? Who is going to do it? For what will the funds be used? (Max. 3000 characters)

Project Location

Describe where the project is taking place, as well as any threatened species or habitats involved. Consider including geographic coordinates, link to a pin on Google Maps, or upload a map. (Max. 1000 characters)

Statement of Need

SoS Grant Application Form - 2024

Why is this project important? Who are the stakeholders and/or beneficiaries of the project? Clearly define the amount of funding requested and why it is necessary for the completion of this project. (Max. 2000 characters)

Project Goals

List the primary goal(s) of the project and describe how they align to the Conservation Priorities. These goals should be over-arching. You will describe specific project objectives and activities later. (Max. 1000 characters)

Implementation Capacity

Please describe the experience, skills, capacity, knowledge and resources of the project leader and other key participants that indicate they are capable of successfully completing this project.

Project Partners

List the names and contact information of up to three other individuals, organizations, or partners who will be directly involved in the project, and briefly describe their role(s). If no partner, write N/A.

Project Objectives, Activities & Deliverables

Clearly describe the objectives of the project with corresponding activities to be completed with SoS grant funds. We anticipate proposals to have between 1 and 5 objectives. Objectives should clearly indicate your plan for completing your stated project goal. Activities are the actions that will be taken to complete each objective.

- ☐ Objective 1

    Make sure each objective is specific and measurable!

- ☐ Objective 1 Activities

    List all the activities that you will undertake to acheive this objective.

- ☐ Objective 1 Deliverables

    List any tangible products or documentation that will result from this activity (for example maps, educational materials, goods, structures, photos, reports, etc).

Repeat this format for up to 5 objectives.

Project Impacts & Evaluation

Expected Outcomes and Impact

List the outcomes you expect from this project, and the impact they will have on project stakeholders and the conservation priorities. Please make these are measurable; Below you will be asked how you plan to monitor or evaluate whether these outcomes or impacts have been acheived. (Max. 3000 characters)

SoS Grant Application Form - 2024

Monitoring and Evaluation Plan

Clearly describe the metrics you will use to determine if your desired outcomes and impacts have been acheived. (Max. 2000 characters)

Project Budget

Upload the project budget (XLS, PDF, or DOC). Each budget item should be aligned with a specific Objective listed above and a budget justification, explaining the purpose of each item as it relates to the project.

Accepted file types: xlsx, docx, xls, doc, pdf, Max. file size: 512 MB.

Does the project have any additional sources of funds, matches, or leveraged resources?

- ☐ Yes
- ☐ No

Documentation of Organization Registration (for organizations only)

Please upload a document (determination letter, association constitution, etc) attesting to the formal recognition of your organization by a local government entity.

Accepted file types: pdf, doc, jpg, gif, png, Max. file size: 512 MB.

Letter of Support (for individual applicants only)

If you are applying as an individual, we require at least one letter of support from a community leader, government official, or project partner outside your immediate family.

Supporting Documentation

You may submit one additional document that will support your application (i.e. project leader CV or resume, reference, letters of support).

Supporting Images

Please submit up to three images that would support your application here (ie. photographs, maps, etc.)